

Notification
Home Department
Sachivalaya, Gandhinagar.
Dated the 18th March 2013.

Constitution of India. No.GG/16/2013/HGD/1099/877/F:- In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, and in supersession of all the rules made in this behalf, the Governor of Gujarat hereby makes the following rules to provide for regulating recruitment to the post of Junior Staff Officer (Administration) Class II, in the General State Service in the Home Guards Organisation, Gujarat State, namely:-

1. These rules may be called the Junior Staff Officer (Administration), Class II, (Home Guards Organisation) Recruitment Rules, 2013.
2. Appointment to the post of Junior Staff Officer (Administration) Class II in the (Home Guards Organisation) shall be made, either;-
 - (a) by promotion of a person of proved merit and efficiency from amongst the persons who;-
 - (i) have worked for not less than seven years in the cadre of Head Clerk, Class-III, in the subordinate service of the Home Guard Organisation;
 - (ii) have passed the prescribed departmental examination; and
 - (iii) have passed the qualifying examination for computer knowledge in accordance with the provisions of the Gujarat Civil Services Computer Competency, Training and Examination Rules, 2006:

Provided that where the appointing authority is satisfied that a person having the experience specified in sub-clause (i) is not available for promotion and that it is necessary in the public interest to fill up the post by promotion even of a person having experience for a lesser period, it may, for reasons to be recorded in writing, promote such person who possesses experience of a period of not less than two-thirds of the period specified in sub-clause (i); or

(b) by direct selection.

3. To be eligible for appointment by direct selection to the post mentioned in rule 2, a candidate shall;-

(a) not be more than 33 years of age:

Provided that the upper age limit may be relaxed in favour of a candidate who is already in the service of the Government of Gujarat in accordance with provisions of the Gujarat Civil Services Classification and Recruitment (General) Rules, 1967.

(b) possess;-

(i) a degree obtained from any of the Universities established or incorporated by or under the Central or State Act in India; or any other educational institution recognised as such or declared as deemed university under section 3 of the University Grants Commission Act, 1956; or possess an equivalent qualification recognised as such by the Government;

(ii) the basic knowledge of computer application as prescribed in the Gujarat Civil Services Classification and Recruitment (General) Rules, 1967; and

(iii) adequate knowledge of Gujarati or Hindi or both;

- (c) (a) have about three years experience on the post not below the rank of Senior Clerk Class-III in the Government; or
- (b) have about three years experience of administration or accounts in Government undertaking Board or Corporation or Local bodies or Universities or Limited Companies established under the Companies Act, 1956 on the post which can be considered equivalent to the post not below the rank of the Senior Clerk, Class III in the Government.-
4. The candidate appointed by direct selection shall be on probation for a period of two years.
 5. The candidate appointed by direct selection shall, during his probation period require to undergo pre-service training and pass the post training examination in accordance with the provisions of the Gazetted Officer's (Pre-service Training and Examination) Rules, 1970.
 6. The candidate appointed by direct selection shall during his probation period, require to pass the qualifying examination for computer knowledge in accordance with the provisions of the Gujarat Civil Services Computer Competency Training and Examination Rules, 2006.
 7. The candidate appointed by direct selection shall require to pass an examination in Hindi or Gujarati or both in accordance with the rules prescribed by the Government.
 8. The candidate appointed either by direct selection or by promotion shall have to undergo such training and pass such examination as may be prescribed by the Government.

9. The candidate appointed by direct selection shall require to furnish a security and surety bond in such form, for such amount and for such period as may be prescribed by the Government.

By order and in the name of the Governor of Gujarat,


(Sanjay Pandya)

Under Secretary to Government.
Home Department.

Copy:- Forwarded with compliments to:

- ❖ The Secretary to the Governor, Raj Bhavan, Gandhinagar.
- ❖ The Secretary, Government of India, Ministry of Home Affairs, New Delhi.
- ❖ The Director General, Civil Defence Govt. of India, Ministry of Home Affairs, New Delhi.
- ❖ The Secretary, Gujarat Public service commission, Ahmedabad.
- The Director General of Police, Police Bhavan, Gandhinagar.
- The Director General, Home Guards & Director, Civil Defence, Gujarat State, Ahmedabad.
- The General Administration Department, Sachivalaya Gandhinagar.
- The Deputy Secretary, Legislative and Parliamentary Affairs, Sachivalaya, Gandhinagar with a request to transition this notification into Gujarati and Publish in the Government Gazette and provided 30 copies of the same to this department.
- The Manager, Government Press, Gandhinagar with a request to produce the Notification in Government Gazette.
- Select file.
- ❖ **BY LETTER.**