



सत्यमेव जयते

# The Gujarat Government Gazette

## EXTRAORDINARY

### PUBLISHED BY AUTHORITY

Vol. XLVIII]

WEDNESDAY, JULY 18, 2007/ ASADHA 27, 1929

Separate paging is given to this part in order that it may be filed as a Separate Compilation.

#### PART IV-B

Rules and Orders (other than those published in Part-I, I-A and I-L) made by the Government of Gujarat under the Gujarat Acts.

#### HOME DEPARTMENT

#### Notification

Sachivalaya, Gandhinagar, 18<sup>th</sup> July, 2007

#### The Gujarat Private Security Agencies Rules- 2007

No.GG-49/07/SB.I/102006/KHSV/ 7176.- In exercise of the powers conferred by section 25 read with section 11 of The Private Security Agencies (Regulation Act 2005 (No.29 of 2005), the Government of Gujarat hereby makes the following rules, namely :-

1. **Short title and commencement:** (1)These rules may be called the Gujarat Private Security Agencies rules, 2007.

(2)They shall come into force from the date of their publication in the *Official Gazette*.

2. **Definitions:** (1)In these Rules, unless the context otherwise requires :

- (a) "Act" means the Private Security Agencies (Regulation)Act, 2005 ;
- (b) "Agency" means the Private Security Agency as defined in the Act ;
- (c) "Controlling Authority" means, the Controlling Authority appointed under sub-section (1) of Section 3 ;
- (d) "Form" means, Form appended to these Rules ;
- (e) "Licence" means a licence granted under the Act ;

(2) Words and expressions used but not defined in these Rules shall have the same meanings respectively assigned to them in the Act.

3. **Verification of antecedents of the applicants,-** (1)Every applicant while making an application to the Controlling Authority for the issue of a fresh licence or renewal, shall enclose the Form for verification of his antecedents. If the applicant is a company, a firm or an association of persons, of the application shall be accompanied by Form I for every proprietor or majority shareholder, partner or direction of the company, as if they were also the applicants.

- (2) On receipt of such application the Controlling Authority shall make such inquiries, as it considers necessary to verify the contents of the application and the particulars of the applicant.
- (3) The Controlling Authority shall obtain a No Objection Certificate from the District Superintendent of Police of the concerned district where the Agency intends to commence its activities. For this purpose it will send to him a copy of the application for the licence and its attachments for verification and report.
- (4) The District Superintendent of Police in addition to the causing of verification of antecedents of every individual in whose name the antecedent form is filled up, shall also furnish the following information :
  - (i) whether the applicant or the company earlier operated any Private Security Agency either individually or in partnership of others and if so the details thereof ; and
  - (ii) whether the applicant possesses any special qualification or skill, which may facilitate his operations of Private Security Agency.

**4. Verification of character and antecedents of private security guard and supervisor.-** (1) Before any person is employed or engaged as a security guard or supervisor, the Agency shall satisfy itself about the character and antecedents of such person in any one or more of the following manners :

- (a) by verifying the character and antecedent of the person by itself ;
- (b) by replying upon the character and antecedent verification certificate produced by the person :

Provided that the character and antecedent certificate shall be valid and the Agency does not have any adverse report regarding the person's character and antecedents from any other source as prescribed herein under, produced by the person provided it is valid and the Agency does not have any adverse report regarding the person's character and antecedents from any other source.

- (c) by relying on the report received from the police authorities signed under the authority of the District Superintendent of Police or an officer of the equivalent or higher rank.
- (2) The person desirous of getting employed or engaged as security guard or supervisor shall submit Form-II to the Agency. If the person has stayed in more than one District during the last five years, the number of forms will be as many as Districts.
- (3) The Agency shall cause an enquiry into the correctness of the particulars filled in either by itself or by sending the form to the respective District Superintendent of Police.
- (4) Every application for the verification of antecedents shall be made in Form-I accompanied by demand draft or banker cheque of Rs.500/-payable to the Controlling Authority.
- (5) The police authorities will establish identity of the individual and verify the character and antecedents of the person by making a visit to the locality where the person claims to have resided or residing and ascertain his identity and reputation from the respectable residents of the locality. They shall also consult the police station record of the concerned police station and other records at the District Police Headquarter before preparing the character and antecedents' verification report. This report shall contain the comments of the police on every claim of the person in character and antecedent Form and also a general report about his activities including means of the livelihood in the period of verification. The police will specifically state if there is a criminal case registered against the person at any point of time or if he has every been convicted of criminal offence punishable with imprisonment.
- (6) The police authorities shall specifically comment if engaging or employing the person under verification by the Private Security Agency will pose a threat to National Security.
- (7) The police authorities shall ensure that character and antecedent verification report is issued within ninety days of the receipt of the character and antecedents form.
- (8) The report of the police authorities regarding character and antecedents of a person shall be graded as confidential. It will be addressed in named cover to a designated officer of the Security Agency requesting for character and antecedents.
- (9) Character and antecedents verification report once issued will remain valid for three years.

(10) On the basis of police verification and on the basis of their own verification, the Agency shall issue a character certificate in Form III which will not be taken back by such Agency even if the person ceases to be the employee of that Agency.

**5. Security Training.-** (1) The Controlling Authority shall frame the detailed training syllabus required for training the security guards. This training shall be for a minimum period of hundred hours of classroom instruction and sixty hours field training, spread over at least twenty working days. The ex-servicemen and former police personnel shall however be required to attend a condensed course only, of minimum forty hours of classroom instruction and sixty hours of field training spread over at least seven working days.

(2) The training shall include the following subjects, namely :-

- (a) conduct in public and correct wearing of uniform ;
- (b) physical fitness training ;
- (c) physical security, security of the assets, security of the building or apartment, personnel security, household security ;
- (d) fire fighting ;
- (e) crowd control ;
- (f) Examining identification papers including identity cards, passports and smart cards ;
- (g) should be able to read and understand English alphabets and Arabic numerals as normally encountered in the identification documents, arms license, travel documents and Security inspection sheet ;
- (h) identification of improvised explosive devices ;
- (i) first-Aid ;
- (j) crisis response and disasters management ;
- (k) defensive driving (compulsory for the driver of Armored vehicle and optional for others) ;
- (l) handling and operation of non-prohibited weapons and firearms (optional) ;
- (m) rudimentary knowledge of IPC, right to private defense, procedure for lodging first information report in the police station, Arms Act (only operative sections), Explosives Act (Operative sections) ;
- (n) badges of rank in police and military forces ;
- (o) identification of different types of Arms in use in Public and Police ;
- (p) use of Security equipments and devices (for example; security alarms and screening equipments) ;  
and
- (q) leadership and management (for supervisors only).

(3) The security guard will have to successfully undergo the training prescribed by the State Government. On completion of the training each successful trainee will be awarded a certificate in Form IV by the training institute or organization.

(4) The competent Authority will inspect the functioning of training facility from time to time either by itself or through its own officers. Normally such inspection will be conducted atleast two times every year.

(5) All the agencies shall submit a list of successful trainees to the Controlling Authority in the manner prescribed by it.

**6. Standard of physical fitness for security guards.-** (1) A person shall be eligible for being engaged employed as security guard if he fulfills the standards of physical fitness as specified below :-

- (i) Height and Weight according to standard table of height and weight.
  - (ii) Eye sight:-far sight vision 6/6, near vision 0.6/0.6 with or without correction, free from color blindness, should be able to identify and distinguish color display in security equipments and read and understand display in English alphabets and Arabic numerals.
  - (iii) Free from knock knee and flat foot and should be able to run one Kilo Meter in six minutes.
  - (iv) Hearing:-free from defect; should be able to hear and respond to the spoken voice and the alarms generated by security equipments.
  - (v) The candidate should have dexterity and strength to perform searches, handle objects and use force for restraining the individuals in case of need.
- (2) A candidate shall be free from evidence of any contagious or infectious disease. He shall not be suffering from any disease which is likely to be aggravated by service or is likely to render him unfit for service or endanger the health of the public.
- (3) Agency shall ensure that every security guard working for it undergoes a medical examination after every 12 months from his last such examination so as to ensure his continued maintenance of physical standard as prescribed for the entry level.
7. **Provision for Supervisors.**-(1) There shall be one supervisor to supervise the work of not more than fifteen private security guards.
- (2) In case the private security guards are on security duty in different premises and it is not practical to supervise their work by one supervisor, the Agency shall depute more number of supervisors so that at least for every six private security guards, there is one supervisor available for assistance, advice and supervision.
8. **Manner of making application for grant of licence.**- (1) Every application by an Agency for the grant of a licence under clause (1) of section 7 of the Act, shall be made to the Controlling Authority in Form V.
- (2) Every application referred to in sub-rule (1) shall be accompanied by a demand draft or banker's cheque showing the payment of fees as prescribed under clause (3) of section 7, payable to the Controlling Authority.
- (3) Every application referred to in sub-rule (1) shall be either personally delivered to the Controlling Authority or sent to him by Registered Post.
- (4) On receipt of the application referred to in sub-rule(1), the Controlling Authority shall after noting thereon the date of receipt by him of the application, grant an acknowledgement to the applicant.
9. **Grant of licence.**- (1) The Controlling Authority after receiving an application under sub-rule(1) of rule 8 shall grant a licence to the Private Security Agency in Form VI after completing all the formalities and satisfying itself about the suitability of the applicant and also the need for granting the licence for the area of operation applied for.
- (2) The Controlling Authority either by itself or through its officers may verify the training and skills imparted to the private security guards and supervisors of any Private Security Agency.
- (3) The Controlling Authority may review the continuation or otherwise of licence of such security agencies which may not have adhered to the conditions of ensuring the required training.
10. **Conditions for grant of licence.**- (1) The licensee shall successfully undergo a training relating to the private security service as prescribed by the Controlling Authority within the time frame fixed by it.
- (2) The licensee shall intimate the name, parentage, date of birth, permanent address, address for correspondence and the principle profession of each person forming the Agency within fifteen days of receipt of the licence to the Controlling Authority.
- (3) The licensee shall inform the Controlling Authority regarding any change in the address of persons forming the Agency, change of management within seven days of such change.

(4) The licensee shall immediately intimate to the Controlling Authority about any criminal charge framed against the persons forming the Agency or against the private security guard or supervisor engaged or employed by the Agency, in the course of their performance of duties as Private Security Agency. A copy of such communication shall also be sent to the officer in charge of the police station where the person charged against resides.

(5) Every licence shall abide by the requirements of physical standards for the private security guards and their training as prescribed in these rules as the condition on which the licence is granted.

(6) Save as provided in these rules, the fees paid for the grant of licence shall be non-refundable.

**11. Renewal of licence.-** (1) Every Agency shall apply to the Controlling Authority for renewal of the licence.

(2) The fees for renewal of the licence shall be carried as prescribed in sub-section (3) or section 7.

(3) The form for application of renewal of licence shall be same as the form for the application for original licence.

**12. Conditions for renewal of licence.-**

The renewal of the licence shall be granted subject to the following conditions :-

(i) he applicant continues to maintain his principle place of business in the jurisdiction of the Controlling Authority.

(ii) The applicant continues to ensure the availability of the training for its private security guards and superiors required under sub-section (2) of section 5 of the Act.

(iii) The applicant continues to adhere to the licence conditions.

(iv) The police authorities have no objection to the renewal of the licence to the applicant.

**13. Appeals and procedure.-** (1) Every appeal under sub-section (1) of section 14 of the Act shall be preferred in Form VII signed by the aggrieved person or his authorized advocate and presented to the Secretary incharge of Home Department in person or sent to him by Registered Post.

(2) The appeal shall be filed under section 14 of the Act. Every appeal shall be accompanied by demand draft or banker cheque of Rs.1000/-payable to the Secretary incharge of Home Department, Government of Gujarat.

**14. Register to be maintained by the Agency.-** The register required to be maintained under the Act by the Agency shall be in Form VIII.

**15. Photo Identity Card.-**(1)Every photo identity card issued by the Agency under sub-section (2) of section 17 shall be in Form IX.

(2) The photo identity card shall convey a full-face image in color, full name of the private security guard, name of the Agency and the identification number of the individual to whom the photo identity card is issued.

(3) The photo identity card shall clearly indicate the individual's position in the Agency and the date up to which the photo identity card is valid.

(4) The photo identity card shall be maintained up date and any change in the particulars shall be entered therein.

(5) The photo-identity card issued to the private security guard will be returned to the Agency issuing it, once the private security guard is no longer engaged or employed by it.

(6) Any loss or theft of photo-identity card will be immediately brought to the notice of the Agency that issued it.

**16. Other conditions.-**

- (1) Notwithstanding whether the Agency mandates its private security guards to put on uniform while on duty or not, every private security agency will issue and make it obligatory for its security guards to put on:
  - (a) an arm badge distinguishing the Agency;
  - (b) shoulder or chest badge to indicate his position in the organization;
  - (c) whistle attached to the whistle cord and to be kept in the left pocket;
  - (d) shoes with eyelet and laces;
  - (e) a headgear which may also carry the distinguishing mark of the Agency.
- (2) The clothes worn by the private security guard while on active duty shall be such that they do not hamper in his efficient performance. In particular they will neither be too tight nor too loose as to obstruct movement or bending of limbs.
- (3) Every private security guard may carry a notebook and a writing instrument with him.
- (4) Every private security guard while on active security duty shall wear and display photo-identity card issued under section 17 of the Act, on the outer most garment above waist level on his person in a conspicuous manner.

**17. All the Agency in addition to the duties as specified by the Act and the above rules :**

- (1) shall inform in writing to Commissioner of Police / Superintendent of Police / Nodal authority of names of Security Guard with details as and when they leaves the services of the agency within forty eight hrs. of relieve with full particulars.
- (2) shall inform in writing any addition in security main power and as when it happened within forty eight hrs. without fail with full particulars.
- (3) All sensitive installations or places of common congregations including religious places and places of congregation namely ports, shopping malls etc. as specified by local police authorities and are managed by Private Security Agency it will be mandatory for the Security Agency to supply details relating to agency of man power etc.. and full police verification process will be under taken by police authorities. It will be the duty of the Agency to inform the Commissioner of Police / Superintendent of Police / Nodal Officer of entering into a contract or canceling a contract in such locations within forty eight hrs.

By order and in the name of Governor of Gujarat,

**KAMLESH SHAH,**

Under Secretary to Government,  
Home Department.

**FORM I**

(See rule 3)

**Form for verification of Antecedents of Applicant**

Thumb Impression of the Applicant.....

Signature of the Applicant.....

Passport size recent Photograph attested by Class I Gazetted Officer
---

For official use only		
Form number	Name of the police station sent for police verification	Date

Fee Amount Rs.....D.D./BC.....

Name of Bank.....D.D./BC No.....

Date of Issue.....

Please read the instructions carefully before filling the form. Please fill in BLOCK LETTERS: (CAUTION: Please furnish correct information. Furnishing of incorrect information or suppression of any factual information in the form will render the candidate unsuitable for grant of license)

1. Name of applicant (Initials not allowed)  
Last name.....First name.....
2. If you have ever changed your name, please indicate the previous name(s) in full  
.....
3. Sex (male/female).....
4. Date of Birth.....
5. Place of Birth: Village / Town.....  
District.....State & Country.....
6. Father's Full Name/Legal Guardian's Full Name (including surname, if any): (Initials not allowed)  
.....
7. Mother's Full Name (including surname, if any): (Initials not allowed)  
.....
8. If married, Full Name of Spouse (including surname, if any):  
(Initials not allowed)  
.....
9. Present Residential Address including Street No./police station, village and District (with PIN code):  
.....  
.....  
Telephone No./Mobile No.....
10. Please give the date since residing at the above-mentioned  
address: DD MM YYYY  
.....
11. Permanent Address including Street No./police station, village and District (with PIN Code):  
.....

12. If you have not resided at the address given at COLUMN (9) continuously for the last five year, please furnish the other address (addresses) with duration(s) resided. You should furnish additional photocopies of this form for each additional place of stay during the last five year. Forms may be photocopies, but photograph and signature in original are required on each form.

From.....To.....From.....To.....

13. In case of stay abroad particulars of all places where you have resided for more than one year after attaining the age of twenty-one years (:)

14. Other details:

(a) Educational Qualifications :

(b) Previous positions held if any along with name and address of employers :

(c) Reason for leaving last employment :

(d) Visible Distinguishing Mark :

15. Did you earlier operated any Private Security Agency or were its partner, majority shareholder or Director? If yes, then furnish the name, address of the Agency and its license particulars :

16. Are you a citizen of India by: Birth/ Descent/ Registration / Naturalization :

If you have ever possessed any other citizenship, please indicate previous citizenship .....

17. Have you at any time been convicted by a court in India for any criminal offence and sentenced to imprisonment? If so, give name of the court, case number and offence. (attach copy of judgement)

18. Are any criminal proceedings pending against you before a court in India? If so, give name of court, case number and offence :

19. Self-Declaration:

The information given by me in this form and enclosures is true and I am solely responsible for accuracy.

(Signature/T.I. of applicant)

Date :

Place.....

20.Enclosures:

-----  
-----  
-----

(Signature /T.I. of applicant)



(Left Hand Thumb Impression if Male and Right Hand Thumb Impression if Female)

**FOR OFFICE USE ONLY**

File No.: .....

Date of issue of C&A Report. ....

(Signature of Police station in charge)

Name of Police Station.....

Name of Police district.....

\*N.B. Cancel whatever is not applicable.

**FORM II**

(See rule 4)

**Form for verification of character and antecedents of  
Security Guard and Supervisor**

Thumb Impression of the Applicant.....

Signature of the Applicant.....

Passport size recent  
Photograph attested  
by Class I Gazetted  
Officer

For official use only		
Form number	Name of the police station send for police verification	Date

Fee Amount Rs. .... D.D./BC.....

Name of Bank..... D.D./BC No.....

Date of Issue.....

Please read the instructions carefully before filling the form. Please fill in BLOCK LETTERS: (CAUTION: Please furnish correct information. Furnishing of incorrect information or suppression of any factual information in the form will render the candidate unsuitable for employment/engagement in the Private Agency).

- Name of applicant as should appear in the photo-identity card (Initials not allowed)  
Last name.....First name.....
- If you have ever changed your name, please indicate the previous name(s) in full  
.....
- Sex (male/female)..... 4. Date of Birth.....
- Place of Birth:Village / Town.....  
District.....State & Country.....
- Father's Full Name/Legal Guardian's Full Name (including surname, if any): (Initials not allowed)  
.....
- Mother's Full Name (including surname, if any): (Initials not allowed)  
.....

- 8. If married, Full Name of Spouse (including surname, if any):  
(Initials not allowed)  
.....
- 9. Present Residential Address including Street No./police station,village and District (with PIN code) :  
.....  
Telephone No./Mobile No.....
- 10. Please give the date since residing at the above-mentioned address: DD MM YYYY  
.....
- 11. Permanent Address including Street No./Police Station, Village and District (with PIN Code) :  
.....
- 12. If you have not resided at the address given at COLUMN (9) continuously for the last five year, please furnish the other address (addresses) with duration(s) resided. You should furnish additional photocopies of this form for each additional place of stay during the last five year. Forms may be photocopies, but photograph and signature in original are required on each form.  
From.....To.....From.....To.....  
.....
- 13. In case of stay abroad particulars of all places where you have resided for more than one year after attaining the age of twenty-one years (:)  
.....  
.....
- 14. Other details:  
  - (a) Educational Qualifications :  
.....
  - (b) Previous positions held if any along with name and address of employers :  
.....
  - (c) Reason for leaving last employment :  
.....
  - (d) Visible Distinguishing Mark :.....
  - (e) Visible Distinguishing Mark:.....
- 15. Are you working in Central Government/State Govt/PSU/Statutory Bodies Yes/No :  
.....
- 16. Are you a citizen of India by: Birth/ Descent/ Registration / Naturalization if you have ever possessed any other citizenship, please indicate previous citizenship: .....  
.....
- 17. Have you at any time been convicted by a court in India for any criminal offence and sentenced to imprisonment? If so, give name of the court, case number and offence. (attach copy of judgement)  
.....

18. Are any criminal proceedings pending against you before a court in India? If so, give name of court, case number and offence :

.....  
.....

19. Has any court issued a warrant or summons for appearance or warrant for arrest or an order prohibiting your departure from India? If so, give name of court, case number and offence:

-----  
-----

20. Self-Declaration:

The information given by me in this form and enclosures is true and I am solely responsible for accuracy.

(Signature/T.I. of applicant)

(Left Hand Thumb Impression if Male and Right Hand Thumb Impression if Female)

Date : .....

Place : .....

21. Particulars of person to be intimated in the even of death or accident:

Name:-----

Address:-----

Mobile /Tel. No.-----

22. Enclosures:

-----  
-----  
-----

(Signature/T.I. of applicant)

**FOR OFFICE USE ONLY**

File No.:.....

Date of issue of C&A Report.. -----

(Signature of Police station in charge)

Name of Police Station-----

Name of Police District-----

\*N.B. Cancel entries not applicable.

**Form-III***(See rule 4)***CHARACTER AND ANTECEDENT CERTIFICATE**

This is to certify that Mr./Ms.-----Son/Daughter of-----

----- Whose particulars are given below has good moral character and reputation and that the applicant has been staying at the following address continuously for the last one year.

Date of Birth:

Place of Birth:

Education Qualification:

Profession:

Present Address:

Permanent Address:

Issuing Authority

Signature

Name:

Designation:

Address/Tel. No.

Date of Issue

**Form-IV***(See rule 5)***Training Certificate**

Serial number

Name of the Training Agency

Address of the Training Agency

License No.

Certified that.....

son/daughter of.....

resident of.....

has completed the prescribed training for the engagement or employment as a Private Security Guard from.....till.....

His signature is attested below.

Signature of the Certificate Holder

Signature of issuing authority

Designation

Place of issue:

Date of issue:

**Form-V**

(See rule 8)

**APPLICATION FOR NEW LICENCE/RENEWAL OF LICENCE TO ENGAGE IN THE BUSINESS OF PRIVATE SECURITY AGENCY**

To

The Controlling Authority

-----

-----

The undersigned hereby applied for obtaining a license to run the business of operating services in the area of Private Security Agencies

1. Full name of the applicant:
2. Nationality of the applicant:
3. Son/wife/daughter of:
4. Residential Address:
5. Address, where the applicant desires to start his Agency:
6. Name of the Private Security Agency:
7. Name and addresses of Proprietor, partner, Majority shareholder, Director and Chairman of the Agency:
8. Name and extent of facilities available:
9. Qualifications of staff engaged for imparting instruction;
  - Name-----
  - Age-----
  - Designation-----
10. Equipments which will be used for Security services
  - (a) Door Framed Metal Detector (DFMD)
  - (b) Hand held Metal Detector (HHMD)
  - (c) Mine detector
  - (d) Other Detectors
    - (i) Wireless Telephones
    - (ii) Alarm Devices
    - (iii) Armored Vehicles
    - (iv) Arms
11. The particulars of the uniform including color in case the applicant intends to use any uniform for the Private Security Guards and Supervisors of the Agency:
12. Does the applicant intends to operate in more than one district ? If so the name of the Districts:
  - 1.....2.....3.....4.....
13. Does the applicant intend to operate in the entire state?

14. Does the applicant possesses the training facility in its own or will get it on outsourcing basis? the name and address of training facility should be furnished.

Signature

Name of the applicant

Address of the applicant

Telephone number of the

applicant

Date of application

Enclosure:

1. Copy of current Income tax Clearance Certificate.
2. Affidavit as prescribed in Section 7 of sub-section (2) of the Act.
3. Other enclosures.

**Form-VI***(See rule 9)*

GOVERNMENT OF-----

License to engage in the business of Private Security Agency

Serial No-----

Date -----

Shri------(name of the Applicant)

S/o-----

R/o-----

------(Full address)

-----is granted the license by the Controlling Officer for the State of-----  
 ----- to run the business of Private Security Agency in the district(s) of/State of (Strike of  
 the inapplicable words)-----

with office at------(address of the office)

Place of Issue-----

Date of issue-----

This license is valid up to-----

Signature

Name of granting Authority

Designation

Official Address

RENEWAL  
(See rule 11)

Date of Renewal

Date of expiry

- 1.
- 2.
- 3.
- 4.

Signature  
 Name of granting Authority  
 Designation  
 Official Address

FORM VII  
(See rule 13)

Form for Appeal

An Appeal under section 14 of the Act

Appellant-----

S/o-----r/o-----

Versus

Controlling authority/-----

The-----above named appeal to the (State Home Secretary)-----  
 -----from the order of (Controlling Authority) dated-----day of----- and against refusal  
 of license to run Private Security Agency-----and sets forth the following grounds of  
 objection to the order appeal from namely-----

- 1.-----
- 2.-----
- 3.-----
- 4.-----

Enclosed list of documents

Signature  
 Name and Designation of the Appellant

Date:

Place:

**Form VIII**

(See rule 14)

**Register of Particulars**

(Part-I Management details)

Sr. No.	Name of person(s) managing	Parent's Father's name	Present address & phone No.	Permanent address	Nationality	Date of joining/leaving the agency

(Part II Private Security Guards and Supervisor )

Sr. No.	Name of Supervisor	Father's name	Present address & phone No.	Date of joining/leaving the agency	Permanent address	Photograph	Badge No.	Salary with date
1.								
2.								

**(Part III Customers)**

Sr. No.	Name of the Customer & Phone No.	Address of the place where Security is provided	Number and ranks of Security Guards provided	Date of commencement of services	Date of discontinuation of services

**(Part IV Duty Register)**

Sr. No.	Name of the Private Security guard/ Supervisor	Address of the place of duty	Whether provided any arms/ ammunition	Date and time of commence of duty	Date and time of ending of duty



**FORM IX**

(See rule 15)

Photo-Identity card for Private Security Guard/Supervisor

(Name of the Private Security Agency)

Photograph of the holder duty attested by the issuing authority

Name:-----

Official Designation:-----

Identification No.:-----

Date of issue:-----

Valid upto-----

Signature of the card holder-----

Signature of the issuing authority

Official seal.