

NOTIFICATION
HOME DEPARTMENT,
SACHIVALAYA, GANDHINAGAR.
Dated 7th January, 2019

PRISONS ACT,
1894

No. GG-1/2019/JLM/502018/83/J :- In exercise of the powers conferred by sub-section (10) of section 59 read with section 6 of the Prisons Act, 1894 (9 of 1894), the Government of Gujarat hereby makes the following rules to provide for regulating the conditions of service of persons directly recruited to the post of Jailor Group-II (Male) and Jailor Group-II (Female) Class III, in the subordinate service of the Jail Department, in so far as they relate to their Pre-service Training and passing of the Post-Training Examination, namely:-

1. Short title, extent and commencement.-

- (1) These rules may be called the Jailor Group-II (Male) and Jailor Group-II (Female) Class III, (Condition of service relating to Pre-service Training and passing of Post-training Examination) Rules, 2019.
- (2) They shall apply to the persons directly recruited on the post of Jailor Group-II (Male) and Jailor Group-II (Female), Class-III in the subordinate service of Jail Department otherwise than by promotion from lower post.
- (3) They shall come into force from the date of their publication in the *Official Gazette*.

2. Definitions.- In these rules, unless the context otherwise requires,-

- (a) "Appendix" means the Appendix appended to these rules;
- (b) "Contractual Post" means the post of Jailor Group-II (Male) and Jailor Group-II (Female), Class III in the office on which the direct recruits are appointed on contractual basis;
- (c) "Direct Recruit" means a person appointed on contractual basis on the post of Jailor Group-II (Male) and Jailor Group-II (Female), Class III, in the subordinate service of the Jail Department on the recommendation of the Gujarat Subordinate Services Selection Board, Gandhinagar through competitive examination;
- (d) "examination" means the Post-Training Examination held by the Jail Staff Training School that has imparted Pre-service Training to the direct recruits;
- (e) "Institute" means the Jail Staff Training School;
- (f) "Principal" means the Principal of the Jail Staff Training School;
- (g) "specified chances" means the number of chances specified in these rules within which person is required to pass the examination;
- (h) "specified period" means the period specified in these rules within which a person is required to pass the examination.

3. Institutional training and scheme of examination.-

The direct recruits shall be required to undergo institutional training in the Institute and pass the post-training examination conducted by the Institute in accordance with the following provisions, namely: -

- (1) The institutional training shall be for a period of six weeks. This training shall be imparted by the Institute.
- (2) The direct recruit shall be under the control of the Principal, of the Institute during the period of their institutional training.

(3) The examination shall be held by the Institute after the institutional training period is over. The direct recruits who have completed the institutional training programme shall be required to pass the examination. After completion of the institutional training, the direct recruits shall be required to work in their respective offices until their examination.

(4) The examination shall consist of five papers. Each paper shall be of 100 (one hundred) marks. The syllabus of each paper shall be as specified in **Appendix-I**.

(5) The examination shall consist of Multiple Choice Questions (MCQs) except Paper-4, which shall be descriptive type. Answer of paper 4 shall be required to be written in English or Gujarati or as per the instructions given in the question paper.

(6) The candidate shall be allowed to answer the question of papers 1 to 3 and 5 with the help of books and paper 4 shall be answered without books.

Explanation: 'With books' means original book of the subject approved by the Government or the Institute from time to time which includes bare Acts and/or rules without any commentaries or case laws and includes manual issued under the Act and published by the Government of Gujarat.

4. Chances for passing examination.-

(1) The direct recruit shall be required to pass the examination within not more than three chances and within a period of five years of his contractual period. Not appearing in the examination, shall be considered as a chance:

Provided that the person belonging to the Scheduled Castes or the Scheduled Tribes who is unable to pass the examination within three chances, shall be allowed one more chance which shall have to be availed of within a period of one year from the date of declaration of the result of the examination at which the last normal chance has been availed of.

(2) If a direct recruit fails to pass the examination in the specified chances or specified period as required under these rules, his services shall liable to be terminated:

Provided that if the State Government is satisfied that a person could not pass the examination within the specified period and specified chances for the reasons beyond his control, it may, after recording reasons in writing allow him not more than two additional chances to pass such examination on payment of such examination fee as may be determined by the Government from time to time:

Provided further that, if a person passes the examination after availing the additional chances, he shall not be entitled to claim seniority over those persons who have passed such examination earlier than him within the specified chances and specified period.

(3) In the circumstances mentioned in sub-rule (1) and sub-rule (2) above, if examinations are not conducted in time or result thereof could not be declared before the contractual period of the direct recruits is over, his contractual period shall be deemed to have been extended till the declaration of the result of the examination of his last additional chance.

5. Eligibility to appear in examination.-

(1) In order to qualify for appearing at the examination, a direct recruit shall be required to attend a minimum of 85% of the total number of lectures in the institutional training otherwise he shall be disqualified for appearing in the examination and shall be liable to be terminated from his contractual post.

(2) During the period of institutional training, a direct recruit shall not be allowed any type of leave or absence for more than three days. If the direct recruit remains absent for more than three days and the Principal of the Institute is of the opinion that his absence is not due to any unavoidable circumstances beyond his control; he may direct to deduct the pay of the direct recruit for the days of his absence.

6. Books for Institutional training.-

The Institute shall provide books for institutional training and post-training examination to the direct recruits without obtaining any security deposit during their institutional training in the Institute. The direct recruits shall be required to return the books as soon as the examination is over. In case of their loss or damage, price of the books shall be recovered from the direct recruits by the Institute.

7. Prohibition to use certain device in the Examination Hall.-

No direct recruit shall be allowed to carry with him any other electronic communication devices like pager, cellular phone, laptop, I-pad, calculator, etc. in the examination hall.

8. Qualifying Standard for passing of the examination.-

(1) The standard for passing the examination shall be of fifty percent of the total marks assigned to each paper.

(2) An unsuccessful candidate who secures sixty percent or more marks in one or more papers shall be exempted from appearing in that or those papers at the subsequent examinations.

(3) The direct recruit shall not be entitled to any travelling allowance for the journey performed by him to attend institutional training and/or to appear in the examination.

9. Publication of Result.-

The Institute shall declare the result of each examination and shall submit the same to the Director General of Police and Inspector General of Prisons for publication in the *Official Gazette*.

10. Security and Surety Bond.-

Every direct recruit shall be required to execute a bond in the form as specified in **Appendix-II**

11. Miscellaneous Provisions.-

The Principal shall be entitled to change or alter the Training Schedule of the examination as per the prevailing circumstances.

APPENDIX – I
(See rule 3)

Syllabus for the Pre-service Training and Post-Training Examination for the direct recruits Jailor Group-II Male and Jailor Group-II (Female), Class-III in the subordinate service of the Jail Department.

Paper I: Constitution of India and Service Matters (MCQs)

Marks: 100

Duration: 2 Hours

With Book

1. Constitution of India (Article-32,226,309,310,311 and 320, Fundamental Rights, Directive Principles).
2. The Gujarat Civil Services (Conduct) Rules, 1971 and Gujarat Civil Services (Discipline and Appeal) Rules, 1971.
3. The Code of Criminal Procedure, 1973.
4. The Prevention of Corruption Act, 1988.

Paper 2: Financial Matters. (MCQs)

Marks: 100

Duration: 2 Hours

With Book

1. The Gujarat Civil Service Rules, 2000; (G.C.S.R.) Vol. I to VIII.
2. The Gujarat Budget Manual, Part I and II.
3. The Gujarat Financial Rules, 1971.
4. The Bombay Contingent Expenditure Rules.
5. The Gujarat Treasury Rules, 2000 (Related Rules).

Paper 3: Office Procedure; (MCQs)

Marks: 100

Duration: 2 Hours

With Book

1. Manual of Office Procedure (Non-Secretariat).
2. Rules of Business and instructions thereunder.
3. Set up of the machinery of Government.
4. Confidential Report Rules and Guidelines.
5. The Right to Information Act, 2005 (with all amendments).
6. The Gujarat Civil Services Classification and Recruitment (General) Rules, 1967.

Paper 4: Gujarati and English language.

Marks: 100

Duration: 3 Hours

(Without Books)

1. Translation from English to Gujarati and from Gujarati to English. 25 Marks
2. Noting and Drafting in Gujarati or English. 25 Marks
3. Gujarati Grammar. 25 Marks
4. English Grammar. 25 Marks

Paper 5: Departmental Matters (MCQs)

Marks: 100

Duration: 2 Hours

With Book

1. Bombay Jail Manual.
2. Prisons Act, 1894.
3. Prisoners Act, 1900.
4. Bombay Jail Accounts Manual.

APPENDIX-II
(See rule 10)
SECURITY BOND

Know all men by these presents that I a candidate selected for appointment to the post of on contractual basis in accordance with the rules contained in Government Notification,..... Department, No..... dated the (hereinafter referred to as “the rules”), an held and firmly bound up; to the Government of Gujarat exercising the executive power of the Governor of the State of Gujarat (hereinafter referred to as “the Government” which expression shall, unless the context otherwise requires, include his successors in office and assigns) in the amount equal to pay and allowances paid to me by the Government during my training plus amount prescribed by the Government from time to time towards the cost of training imparted to me by the Institute. Being an expenditure incurred by the Government to my training and which is to be paid to the Government for which payment, well and truly to be made I bind myself, my heirs, executors, administrators and legal representatives by these presents.....whereas I am required under the rules to execute a bond for refund to the Government of the amount equal to pay and usual allowances drawn by me during the training in the event of my (a) failure to complete the institutional training or (b) failure to appear in the post-training examination or (c) failure to comply with any of the provisions of the contractual rules, if any, to the satisfaction of the Government, or (d) quitting service before the completion of the period of 3 years from the date of my regular appointment on satisfactory completion of the contractual period. Now, the condition of the above written bond is that if, I duly and faithfully observe and perform the stipulations and conditions on my part to be observed and performed as contained in the said rules (which rules shall be deemed to form part of these presents,) then the above written bond shall be void, otherwise the same shall remain in force and effect:

Provided that without prejudice to other right or remedies, it shall be open to the Government to recover the amount payable under this bond as arrears of land revenue.

In witness whereof I have here to set my hand this day.....of20.....

Signature of the candidate

Signed and delivered by the above named in the presence of: -

1. Signature and full address:
2. Signature and full address:

SURETY

We..... and
..... residing at in taluka
..... district declare ourselves sureties
for the above named (hereinafter referred to as “the
candidate”) and guarantee that the candidate shall do and perform all that he has
undertaken to do and perform and in case of his (1) failure to complete the institutional
training or (2) failure to appear in the post-training examination, or (3) failure to comply
with any of the provisions of the contractual rules, if any, to the satisfaction of the
Government or (4) quitting service before the completion of the period of 3 years from
the date of his regular appointment on satisfactory completion of the contractual period.
We hereby bind ourselves jointly and severally to forfeit to the Government of Gujarat
exercising the executive power of the Governor of the State of Gujarat (hereinafter
referred to as “the Government”) the amount equal to the pay and allowances paid to
him by the Government during his training plus amount prescribed by the Government
from time to time towards the cost of training imparted to him by the Institute. Being
an expenditure incurred by the Government on his training in which the candidate has
bound himself and we agree that the Government may, without prejudice to other rights
or remedies available to the Government recover the said amount from us as arrears of
land revenue; and we also agree that any variation of the terms and conditions specified
in the said rules will not discharge us from our liabilities to pay the said amount and
for the purpose of enforcement of our liability under this agreement, our liability will
be joint and several with that of the candidate.

Dated thisday of20..... signed and delivered by the said.

Date:

Place :

Signature of Surety

Full address and occupation

Date:

Place :

Signature of Surety

Full address and occupation

In the presence of:

Signature

Full address and Occupation of witness.

Signature

Full address and Occupation of witness.

By order and in the name of the Governor of Gujarat,


(Mahendra R. Soni)

Deputy Secretary to Government

To,

- The Director General of Police & Inspector General of Prisons and Correctional Administration, Gujarat State, Ahmedabad.
- The Addl. Chief Secretary, General Administrative Dept., Sachivalaya, Gandhinagar

- The Secretary, Gujrat Legislative and Parliamentary Affairs Department, Sachivalaya, Gandhinagar
- The Secretary, Gujarat Subordinate Service Selection Board, Gandhinagar.
- All Jail Superintendent (**Through I.G. Prisons**)
- The Manager, Government Press, Gandhinagar

With a request to publish the notification in Gujarat Government Extra Ordinary Gazette and send, fifty copies to this department.

- Legislative and parliamentary Affairs Department, Sachivalaya, Gandhinagar

With a request to publish Gujarati Translation of Notification and send a copy to this department

- All Branches of Home Department.
- SO Select file//The Branch Select file.

